

# Attention Grant Readers Needed

The Michigan Department of Education administers early childhood grant programs. Professionals in the field are needed to read and evaluate the **William F. Goodling Even Start Family Literacy** grant proposals. Copies of proposals are mailed to readers approximately two weeks before the reader session. The William F. Goodling Even Start Family Literacy reader sessions are scheduled for April and May. **Grant readers must attend the reader session.** To avoid conflict of interest, please do not apply to read grants for which your district/agency is applying. If you are able to be a reader, please complete and return this form to the address below no later than March 8, 2004. MDE staff will contact you if you are selected to be a reader.

I would like to be a grant reader for the Even Start Family Literacy Program on:

First Panel – Wednesday, April 14, 2004 at the John A. Hannah Building, Lansing

Final Panel – Monday, May 3, 2004 at the John A. Hannah Building, Lansing

## PLEASE TYPE OR PRINT

Name			
Agency/District			
The federal legislation requires particular make-up of review teams. Please check the category of your expertise:			
Adult Education Implementation of a family literacy program		Early Childhood Education Other: _____	
<i>Please provide the <b>street address</b> that should be used when we ship the proposals.          Proposals will be shipped UPS Overnight and will arrive approximately two weeks prior          to the date of the reader session listed above.</i>			
Address	(DO NOT USE PO BOX #)		<input type="checkbox"/> Home <input type="checkbox"/> Work
City, State, Zip			
Telephone	(       )	FAX	(       )
<i>Is there other telephone information you wish to provide (such as home)?</i>			
Other Telephone	(       )		
Special dietary or assistance needs			

Please keep one copy of this form and mail or fax the second copy to:

Michigan Department of Education  
 Early Childhood and Parenting Programs  
 P.O. Box 30008  
 Lansing, MI 48909  
 FAX: (517) 335-0592

Thanks for your help! If you have any questions, you may call (517) 373-8483.